



A regular meeting of the City of Delta Planning Commission was held on Monday, March 7, 2011 at 6:30 p.m. in the City Council Chambers of City Hall at 360 Main Street, Delta, Colorado. Said meeting posted in accordance with the Sunshine Law.

PRESENT: Gerald Roberts, Chairperson; Bill Raley, Commissioner; Gary Burnett, Commissioner; Patrick Dearmin, Commissioner; Richard Simmons, Commissioner; Glen Black, Director of Community Development; Sharleen Walker, Executive Secretary.

ABSENT: Commissioner Carl Jahn, Commissioner Tish Oelke – both having given prior notice.

GUESTS: None

Chairman Roberts called the meeting to order. However, due to a lack of a quorum Chairman Roberts stated that the Planning Commission would have to adjourn to another date.

LETTER OF RESIGNATION

Chairman Roberts informed the Planning Commission that Commissioner Raley has submitted a letter of resignation from the Planning Commission as Commissioner Raley was appointed to the City Council on March 1, 2011. Chairman Roberts thanked Commissioner Raley for his service on the Planning Commission.

RECESS AND RECONVENEMENT

Glen Black, Director of Community Development, informed Chairman Roberts that he had just received a phone call from Commissioner Simmons stating that he was on his way to the meeting. Chairman Raley recessed the meeting awaiting the arrival of Commissioner Simmons.

Commissioner Simmons arrived at 6:36 p.m. Chairman Roberts reconvened the regular meeting of the Planning Commission at 6:38 p.m.

CHANGES TO THE AGENDA

Chairman Roberts suggested that the agenda item of Updating the Code Books be moved to the end of the agenda. The members of the Planning Commission agreed.

MINUTES

A motion was made by Richard Simmons, seconded by Pat Dearmin to approve the minutes of the Planning Commission held on Monday, November 1, 2010 with corrections as noted. All voted yes. Motion passed.

CITIZEN COMMENTS

No citizens in attendance at the meeting.



3 MILE PLAN REVIEW

Gerald Roberts introduced agenda item three-mile plan review and informed the Planning Commission that the three-mile plan is basically the same plan as last year. Additionally, Chairman Roberts requested staff's report on the three-mile plan.

Glen Black, Director of Community Development, reviewed the three-mile plan with the Planning Commission. Mr. Black stated that it is a State requirement that the City adopt a three-mile plan each year. Additionally, Mr. Black informed the Planning Commission that the plan is basically the same as last year with the exception of the boundary map. Mr. Black stated that the boundary map has been updated by the City's GIS department to include radius arcs, to more clearly reflect the three-mile boundary. Additionally, Mr. Black stated that GIS was able to delineate the boundary of Orchard City from the City of Delta's three-mile plan, as the City of Delta has no intention of annexing portions of Orchard City.

Mr. Black answered questions from the Planning Commission regarding specifics of the three-mile plan.

A motion was made by Pat Dearmin, seconded by Richard Simmons to recommend approval of the three-mile plan to the City Council. All voted yes. Motion passed.

COMMISSIONER COMMENTS

Pat Dearmin: Requested information on what was being built at 7110 & 7108 Hwy 50. Glen Black, Director of Community Development informed the Planning Commission that the Migrant Housing project that was presented previously to Planning Commission on another piece of property was being constructed at this location. Mr. Black stated that this property was already zoned correctly for the use of Migrant Housing; therefore a building permit has been issued. Additionally, Mr. Black stated that the plans submitted were substantially the same as presented previously.

STAFF COMMENTS

Glen Black, Director of Community Development, thanked Commissioner Raley for six years of service on Planning Commission. Additionally, Mr. Black welcomed Sharleen Walker, new executive secretary, to the City of Delta.

Additionally, Mr. Black informed the Planning Commission that staff has advertised for vacancies on the Planning Commission and that the appointments will be considered by the City Council on the April 5, 2011 City Council agenda. Mr. Black stated that Commissioner Dearmin's term is up for reappointment and Commissioner Raley's position is vacant because of his appointment to the City Council. Chairman Roberts reminded the members of the Planning Commission that after the appointments of the new Planning Commission members by the City Council, that the Planning Commission will need to elect a Chairman and Vice-Chairman.



ADJOURNMENT

A motion was made by Pat Dearmin to adjourn the regular meeting of the Delta City Planning Commission. All voted yes. Motion passed. The meeting was adjourned at 6:54 p.m. with no further action taken.

UPDATE CODE BOOKS

The Planning Commission members updated their Municipal Code books after the meeting was adjourned.

Sharleen R. Walker, Executive Secretary